

FILED

EIGHTH JUDICIAL DISTRICT COURT
CLARK COUNTY, NEVADA

APR 5 4 09 AM '11

1
2
3 IN THE MATTER OF)
4 ESTABLISHING HOURS OF)
5 OPERATIONS FOR THE CLERK OF)
6 THE COURT DIVISION OF THE EIGHTH)
7 JUDICIAL DISTRICT COURT)

ADMINISTRATIVE
ORDER 2011-01 CLERK OF COURT

8 WHEREAS the Eighth Judicial District Court has been faced with significant personnel
9 shortages in the Clerk of the Court division and has been asked by Clark County to reduce court
10 wide personnel costs by 9% due to revenue shortfalls facing Clark County, and

11 WHEREAS the demand on the Eighth Judicial District Court from the citizens of Clark
12 County has not decreased, and

13 WHEREAS the Eighth Judicial District Court is currently experiencing delays in
14 processing documents and cannot maintain current levels of service with an additional
15 reduction in personnel in the Clerk of the Court division , and

16 WHEREAS the need to resolve these delays and maintain an appropriate level of
17 services is a high priority for the Eighth Judicial District Court and has necessitated the Court to
18 review its operations to ensure and maintain a level of service to the citizens of Clark County,
19 and

20 WHEREAS the Eighth Judicial District Court has evaluated several business
21 plans/models to resolve the delays and maximize efficiency, and

22 WHEREAS the Eighth Judicial District Court has determined the various efforts
23 combined with the possible reduction in personnel to the Clerk of the Court division will not be
24 adequate, and

25 WHEREAS the Eighth Judicial District Court cannot maintain the appropriate level of
26 service under the current hours of operation of the Clerk of the Court division, and

27
28 WHEREAS NRS 3.025 provides in pertinent part:

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

NRS 3.025 Chief Judge in certain judicial districts: Selection; duties; assignment of certain cases to same department of family court.

1. In each judicial district that includes a county whose population is 100,000 or more, the district judges of that judicial district shall choose from among those district judges a Chief Judge who is to be the presiding judge of the judicial district.

2. The Chief Judge shall:

- (a) Assign cases to each judge in the judicial district;
- (b) Prescribe the hours of court;
- (c) Adopt such other rules or regulations as are necessary for the orderly conduct of court business; and
- (d) Perform all other duties of the Chief Judge or of a presiding judge that are set forth in this chapter and any other provision of NRS.

...
...

WHEREAS NRS 3.025 allows the Chief Judge of the Eighth Judicial District Court to prescribe the hours of the court, therefore,

IT IS HEREBY ORDERED the hours of operation for the Clerk of the Court division of the Eighth Judicial District shall be Monday through Friday from 9:00 a.m. until 4:00 p.m.

IT IS FURTHER ORDERED that this order is to become effective on May 9, 2011.

4/4/11
Date

Jennifer P. Togliatti
Jennifer Togliatti, Chief District Court Judge